



Dear Teacher, Nursery Nurse or Classroom Assistant.

Thank you for taking the time to enquire about Solo Education Ltd.

SOLO is a professional teaching agency supporting all state schools in South East London, Croydon, Kent and Surrey, providing an efficient and comprehensive service ensuring peace of mind for all our clients.

Having built up a strong relationship with local schools in the surrounding areas every effort is made to match individual teachers with suitable schools.

SOLO guarantees an appropriate and complete registration procedure. When attending an interview the following documents must be produced; a completed application form and medical questionnaire, your original Criminal Record Bureau check document, DfES and GTC registration details, a full and updated C.V., Valid Passport, work permit (if applicable) and original qualification certificates.

Before you are registered with Solo Education Ltd. the company must be in possession of two verified professional references from former employers, and have checked your details against DfES List 99. Solo Education Ltd. has a code of conduct which you will be asked to sign together with a contract.

SOLO offers a competitive daily rate for a standard full day assignment which is paid weekly in arrears.

SOLO Education Ltd. temporary workers are insured under the Employers Liability Insurance.

SOLO can provide support and guidance to all applicants as members of our office staff consist of experienced teachers.

Please telephone us to make an appointment for an interview: 0208 778 9944.

To assist you there is a link to: a list of the documentation which you must bring with you when attending an interview.

We look forward to meeting you in the near future.

Yours sincerely,

Solo Education Ltd.